**National Kaohsiung University of Hospitality and Tourism**

**Facility Rental Rates Sheet**

 Adopted by 352nd Administrative Council meeting on June 2, 2016

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| Facility | Management Unit | Total Capacity  | **Area (M2)** | Rental Fee for External Renters  | Rental Fee for Student Activities  |
| Administration Meeting Room A703Administration Building (A) 7th Floor | Secretariat Office | 30  |  | Daytime: NT$ 2000/hourEvening: NT$3000/hour | ------- |
| Round Table Meeting Room A601Administration Building (A) 6th Floor | General Affairs Office | 20 | **88** | NT$500/Event |
| Meeting Room A405Administration Building (A) 4th Floor | 30 | **82.25** | NT$500/Event |
| Meeting Room A412Administration Building (A) 4th Floor | 26 | **72** | NT$500/Event |
| Meeting Room A405-1Administration Building (A) 4th Floor | 14 | **63** | NT$500/Event |
| Meeting Room A603Administration Building (A) 6th Floor | 141 | **308** | Daytime: NT$3000/hourEvening: NT$4000/hour | NT$1000/Event |
| Administration Meeting Room A602Administration Building (A) 6th Floor | 55 | **138** |
| Briefing Room A504Administration Building (A) 5th Floor | 108 | **212** |
| Multi-functional Meeting RoomSecond Professional Building (D)1st Floor  | 300-550 | 518 |
| Military Training ClassroomHumanities Building (Second Instructional Building) (G)  | Military Training Office | 150 | **192.17** | Daytime: NT$3000/hourEvening: NT$4000/hour | NT$1000/Event |
| ClassroomHumanities Building (Second Instructional Building) (G)  | Department/Institute  | 50 | **96.1** | NT$500/Hour | NT$500/Event |
| ClassroomFirst Instructional Building (F)  | 50 | **72** | NT$500/Event |
| Multi-functional Audiovisual Classroom FB105First Instructional Building (F) | Academic Affairs Office | 200 | **215.47** | Daytime: NT$3000/hourEvening: NT$4000/hour | NT$1000/Event |
| International Conference Room H116Third Instructional Building (H) | Department of Hospitality and M.I.C.E. Marketing Management | 240 | **532** | Daytime: NT$5000/hourEvening: NT$6000/hour | NT$1000/Event |
| Computer-assisted Language Classroom（HB105 H303 H304 H305 H307） | Language Center | 30-40 | **64-80** | Daytime: NT$1500/hourEvening: NT$2000/hour | NT$500/Event |

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| Facility | Management Unit | Total Capacity | **Area (M2)** | Rental Fee for External Renters  | Rental Fee for Student Activities  |
| Language Classroom(H309 H310 HB104) | Language Center |  | **135-147** | Daytime: NT$2000/hourEvening: NT$3000/hour | NT$1000/Event |
| Computer Classroom（H404 H407 H408）  | Network Application Section |  | **128-144** | Daytime: NT$2000/hourEvening: NT$3000/hour | NT$1000/Event |
| Computer Classroom（HB102 HB109） | Department of Hospitality and M.I.C.E. Marketing Management |  | **98-118** | NT$1000/Event |
| Computer Classroom（H403） | Network Application Section | 40 | **95** | Daytime: NT$1800/hourEvening: NT$2800/hour | 500/Event |
| Computer-assisted Language Classroom（H406） | Language Center | 30 | **97** | Daytime: NT$1500/hourEvening: NT$2500/hour | NT$1000/Event |
| Computer Classroom（G313） | Department of Travel Management |  | **96.1** | 500/Event |
| Entrepreneurship and E-marketing Consultation Room （F201） | Graduate Institute of Hospitality | 30 | **72** | Daytime: NT$500/hourEvening: NT$1000/hour | 500/Event |
| Scenario Simulation Classroom (F404) | 24 | **72** | Daytime: NT$500/hourEvening: NT$1000/hour | 500/Event |
| Discussion Room for Graduate Students（F202 F203） | 30 | **72** | Daytime: NT$500/hourEvening: NT$1000/hour | 500/Event |
| Chef Room, EscoffierFirst Professional Building (C) 2nd Floor  | Department of Western Culinary Arts | 20~50 | **86-131.5** | Daytime: NT$1000/hourEvening: NT$2000/hour | NT$1000/Event |
| Joy CafeFirst Professional Building (C) 3rd Floor | Department of Baking Technology and Management | 20~50 | **44.64** | 500/Event |
| Vermilion BirdFirst Professional Building (C) 5th Floor  | Department of Chinese Culinary Arts | 20~50 | **98.64** | 500/Event |
| Wine Tasting RoomFirst Professional Building (C) 1st Floor  | Department of Food and Beverage Management | 50 | **118.4** | Daytime: NT$3000/hourEvening: NT$4000/hour | NT$1000/Event |
| Facility  | Management Unit  | Total Capacity | **Area (M2)** | Rental Fee for External Renters | Rental Fee for Student Activities  |
| FormosaFirst Professional Building (C) 7th Floor  | Department of Food and Beverage Management | 100~120 | **786.64** | Daytime: NT$2000/hourEvening: NT$3000/hour | NT$1000/Event |
| BarFirst Professional Building (C) 7th Floor  | 10~15 |  | Daytime: NT$1000/hourEvening: NT$2000/hour | 500/Event |
| Professional Practice RoomFirst (C)‧Second Professional Building (D) | Department of Western Culinary Arts (2nd Floor)Department of Baking Technology and Management (3rd Floor)Department of Chinese Culinary Arts (5th Floor) | 50 |  | First BuildingDaytime: NT$1000/hourEvening: NT$2000/hour | NT$1000/Event |
| 50~100 |  | Second BuildingDaytime: NT$2000/hourEvening: NT$3000/hour | NT$1000/Event |
| BravoSecond Professional Building (D) 7th Floor  | Department of Food and Beverage Management | 80 | **187** | Daytime: NT$2000/hourEvening: NT$3000/hour | NT$1000/Event |
| Student Dormitory (Winter and Summer Breaks)  | General Services Section | Double/QuadrupleRooms |  | NT$900 /room per day for non-NKUHT students(bedding and toiletries not provided)  | NT$600 /room per day for non-NKUHT students(bedding and toiletries not provided)  |
| Study Room R106QinPu Building  | General Services Section | 120-150 |  | Daytime: NT$3000/hourEvening: NT$4000/hour | NT$1000/Event |
| Study Room R107QinPu Building | General Services Section | 30-40 |  | Daytime: NT$2000/hourEvening: NT$3000/hour | NT$500/Event |
| Bell Tower | General Affairs Office | Outdoor Facility |  | NT$2,500/Event(originally NT$1500) | NT$300/Event |
| Outdoor Banquet VenueSon of the Sun | General Affairs Office | Outdoor Facility |  | NT$2,000/Event(originally NT$1000) | NT$300/Event |
| Outdoor Banquet VenueEasy Peasy | General Affairs Office | Outdoor Facility |  | NT$2,000/Event(originally NT$1000) | NT$300/Event |
| Banquet Venue with OverhangsAdministration Building (A) and Library & Information Building (B)  | General Affairs Office | Outdoor Facility |  | NT$1,000/Event(originally NT$ 500) | NT$300/Event |
| Courtyard PlazaThird Instructional Building (H) 2nd Floor  | General Affairs Office | Outdoor Facility |  | NT$1,000/Event(originally NT$500) | NT$300/Event |

Notes:

1. The rental fees for external Renters shall cover utilities, maintenance, and rehearsal set-up fees.
2. Daytime rentals are from 8:30 to 17:30. Evening rentals are from 17:30 to 21:30.
3. A minimum of four hours will be charged for each rental. Additional rental fees will apply to extra hours in proportion to the applicable rental rate.
4. Facilities not listed herein can be rented upon approval. The rental rate for a facility with the similar area set forth herein will apply.
5. **A security deposit of NT$2000 will be applied to each facility rental. Said security deposit will be returned to the renter after the facility rented is restored to its original state. If the facility is not restored or is damaged without repair, relevant expenses will be deducted from the security deposit.**
6. **Events held by the University without admission fees charged will be exempt from rental fees. However, events held for projects or subsidized cases will be subject to rental fees.**
7. **Student activities shall include events held by the student council, student association of each school/department, extracurricular activity clubs, classes, or other student organizations. Rental fees shall be paid with students' air conditioner pre-paid cards. In case of a University-wide event, no rental fees will apply.**
8. **No drinking is allowed inside all carpeted meeting rooms. No eating is allowed inside the briefing room and international conference room located on the 5th and 6th floors of the Administration Building. All refreshments and snacks shall be placed on the hallway.**
9. **Evening rental rates will apply to facility rented on holidays. The term "holiday" shall include national holidays and off-days for the faculty members and staff of the University.**
10. Notwithstanding the foregoing, additional rules or special conditions in relation to the facility rental will prevail upon approval.
11. This Facility Rental Rates Sheet shall come into effect upon adoption by the Administrative Council. Subsequent amendments shall be subject to the same approval procedure.