**National Kaohsiung University of Hospitality and Tourism**

**Facility Rental Rates Sheet**

Adopted by 352nd Administrative Council meeting on June 2, 2016

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| Facility | Management Unit | Total Capacity | **Area (M2)** | Rental Fee for External Renters | Rental Fee for Student Activities |
| Administration Meeting Room A703  Administration Building (A) 7th Floor | Secretariat Office | 30 |  | Daytime:  NT$ 2000/hour  Evening: NT$3000/hour | ------- |
| Round Table Meeting Room A601  Administration Building (A) 6th Floor | General Affairs Office | 20 | **88** | NT$500/Event |
| Meeting Room A405  Administration Building (A) 4th Floor | 30 | **82.25** | NT$500/Event |
| Meeting Room A412  Administration Building (A) 4th Floor | 26 | **72** | NT$500/Event |
| Meeting Room A405-1  Administration Building (A) 4th Floor | 14 | **63** | NT$500/Event |
| Meeting Room A603  Administration Building (A) 6th Floor | 141 | **308** | Daytime: NT$3000/hour  Evening: NT$4000/hour | NT$1000/Event |
| Administration Meeting Room A602  Administration Building (A) 6th Floor | 55 | **138** |
| Briefing Room A504  Administration Building (A) 5th Floor | 108 | **212** |
| Multi-functional Meeting Room  Second Professional Building (D)1st Floor | 300-550 | 518 |
| Military Training Classroom  Humanities Building (Second Instructional Building) (G) | Military Training Office | 150 | **192.17** | Daytime: NT$3000/hour  Evening: NT$4000/hour | NT$1000/Event |
| Classroom  Humanities Building (Second Instructional Building) (G) | Department/Institute | 50 | **96.1** | NT$500/Hour | NT$500/Event |
| Classroom  First Instructional Building (F) | 50 | **72** | NT$500/Event |
| Multi-functional Audiovisual Classroom FB105  First Instructional Building (F) | Academic Affairs Office | 200 | **215.47** | Daytime: NT$3000/hour  Evening: NT$4000/hour | NT$1000/Event |
| International Conference Room H116  Third Instructional Building (H) | Department of Hospitality and M.I.C.E. Marketing Management | 240 | **532** | Daytime: NT$5000/hour  Evening: NT$6000/hour | NT$1000/Event |
| Computer-assisted Language Classroom  （HB105 H303 H304 H305 H307） | Language Center | 30-40 | **64-80** | Daytime: NT$1500/hour  Evening: NT$2000/hour | NT$500/Event |

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| Facility | Management Unit | Total Capacity | **Area (M2)** | Rental Fee for External Renters | Rental Fee for Student Activities |
| Language Classroom  (H309 H310 HB104) | Language Center |  | **135-147** | Daytime: NT$2000/hour  Evening: NT$3000/hour | NT$1000/Event |
| Computer Classroom  （H404 H407 H408） | Network Application Section |  | **128-144** | Daytime: NT$2000/hour  Evening: NT$3000/hour | NT$1000/Event |
| Computer Classroom  （HB102 HB109） | Department of Hospitality and M.I.C.E. Marketing Management |  | **98-118** | NT$1000/Event |
| Computer Classroom  （H403） | Network Application Section | 40 | **95** | Daytime: NT$1800/hour  Evening: NT$2800/hour | 500/Event |
| Computer-assisted Language Classroom（H406） | Language Center | 30 | **97** | Daytime: NT$1500/hour  Evening: NT$2500/hour | NT$1000/Event |
| Computer Classroom（G313） | Department of Travel Management |  | **96.1** | 500/Event |
| Entrepreneurship and E-marketing Consultation Room （F201） | Graduate Institute of Hospitality | 30 | **72** | Daytime: NT$500/hour  Evening: NT$1000/hour | 500/Event |
| Scenario Simulation Classroom (F404) | 24 | **72** | Daytime: NT$500/hour  Evening: NT$1000/hour | 500/Event |
| Discussion Room for Graduate Students（F202 F203） | 30 | **72** | Daytime: NT$500/hour  Evening: NT$1000/hour | 500/Event |
| Chef Room, Escoffier  First Professional Building (C) 2nd Floor | Department of Western Culinary Arts | 20~50 | **86-131.5** | Daytime: NT$1000/hour  Evening: NT$2000/hour | NT$1000/Event |
| Joy Cafe  First Professional Building (C) 3rd Floor | Department of Baking Technology and Management | 20~50 | **44.64** | 500/Event |
| Vermilion Bird  First Professional Building (C) 5th Floor | Department of Chinese Culinary Arts | 20~50 | **98.64** | 500/Event |
| Wine Tasting Room  First Professional Building (C) 1st Floor | Department of Food and Beverage Management | 50 | **118.4** | Daytime: NT$3000/hour  Evening: NT$4000/hour | NT$1000/Event |
| Facility | Management Unit | Total Capacity | **Area (M2)** | Rental Fee for External Renters | Rental Fee for Student Activities |
| Formosa  First Professional Building (C) 7th Floor | Department of Food and Beverage Management | 100~120 | **786.64** | Daytime: NT$2000/hour  Evening: NT$3000/hour | NT$1000/Event |
| Bar  First Professional Building (C) 7th Floor | 10~15 |  | Daytime: NT$1000/hour  Evening: NT$2000/hour | 500/Event |
| Professional Practice Room  First (C)‧Second Professional Building (D) | Department of Western Culinary Arts (2nd Floor)  Department of Baking Technology and Management (3rd Floor)  Department of Chinese Culinary Arts (5th Floor) | 50 |  | First Building  Daytime: NT$1000/hour  Evening: NT$2000/hour | NT$1000/Event |
| 50~100 |  | Second Building  Daytime: NT$2000/hour  Evening: NT$3000/hour | NT$1000/Event |
| Bravo  Second Professional Building (D) 7th Floor | Department of Food and Beverage Management | 80 | **187** | Daytime: NT$2000/hour  Evening: NT$3000/hour | NT$1000/Event |
| Student Dormitory (Winter and Summer Breaks) | General Services Section | Double/Quadruple  Rooms |  | NT$900 /room per day for non-NKUHT students  (bedding and toiletries not provided) | NT$600 /room per day for non-NKUHT students  (bedding and toiletries not provided) |
| Study Room R106  QinPu Building | General Services Section | 120-150 |  | Daytime: NT$3000/hour  Evening: NT$4000/hour | NT$1000/Event |
| Study Room R107  QinPu Building | General Services Section | 30-40 |  | Daytime: NT$2000/hour  Evening: NT$3000/hour | NT$500/Event |
| Bell Tower | General Affairs Office | Outdoor Facility |  | NT$2,500/Event  (originally NT$1500) | NT$300/Event |
| Outdoor Banquet Venue  Son of the Sun | General Affairs Office | Outdoor Facility |  | NT$2,000/Event  (originally NT$1000) | NT$300/Event |
| Outdoor Banquet Venue  Easy Peasy | General Affairs Office | Outdoor Facility |  | NT$2,000/Event  (originally NT$1000) | NT$300/Event |
| Banquet Venue with Overhangs  Administration Building (A) and Library & Information Building (B) | General Affairs Office | Outdoor Facility |  | NT$1,000/Event  (originally NT$ 500) | NT$300/Event |
| Courtyard Plaza  Third Instructional Building (H) 2nd Floor | General Affairs Office | Outdoor Facility |  | NT$1,000/Event  (originally NT$500) | NT$300/Event |

Notes:

1. The rental fees for external Renters shall cover utilities, maintenance, and rehearsal set-up fees.
2. Daytime rentals are from 8:30 to 17:30. Evening rentals are from 17:30 to 21:30.
3. A minimum of four hours will be charged for each rental. Additional rental fees will apply to extra hours in proportion to the applicable rental rate.
4. Facilities not listed herein can be rented upon approval. The rental rate for a facility with the similar area set forth herein will apply.
5. **A security deposit of NT$2000 will be applied to each facility rental. Said security deposit will be returned to the renter after the facility rented is restored to its original state. If the facility is not restored or is damaged without repair, relevant expenses will be deducted from the security deposit.**
6. **Events held by the University without admission fees charged will be exempt from rental fees. However, events held for projects or subsidized cases will be subject to rental fees.**
7. **Student activities shall include events held by the student council, student association of each school/department, extracurricular activity clubs, classes, or other student organizations. Rental fees shall be paid with students' air conditioner pre-paid cards. In case of a University-wide event, no rental fees will apply.**
8. **No drinking is allowed inside all carpeted meeting rooms. No eating is allowed inside the briefing room and international conference room located on the 5th and 6th floors of the Administration Building. All refreshments and snacks shall be placed on the hallway.**
9. **Evening rental rates will apply to facility rented on holidays. The term "holiday" shall include national holidays and off-days for the faculty members and staff of the University.**
10. Notwithstanding the foregoing, additional rules or special conditions in relation to the facility rental will prevail upon approval.
11. This Facility Rental Rates Sheet shall come into effect upon adoption by the Administrative Council. Subsequent amendments shall be subject to the same approval procedure.